

**Town of Sunset Beach
Council Meeting
June 20, 2017**

MINUTES

Members Present: Mayor Robert Forrester, Mayor Pro-Tem Carol Scott, Councilman Peter Larkin, Councilman Mark Benton; Councilman Rich Cerrato and Councilman John Corbett

Members absent: None

Attorney & Staff Present: Susan Parker, Town Administrator; Dustin Graham, Public Works Department Director; Cindi Stephenson, Public Works Administrative Assistant and Lisa Anglin, Town Clerk

Mayor Forrester called the Meeting to order at 9:00 am and the Pledge of Allegiance was recited by those in attendance.

Draft Agenda Review and Approval

The Agenda was amended to remove the CAMA Land Use Plan 2nd review. The Council reached a consensus to schedule a Special Meeting in the future for the review.

COUNCILMAN CERRATO MADE A MOTION TO APPROVE THE AGENDA AS AMENDED. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Closed Session

COUNCILMAN CORBETT MADE A MOTION TO GO INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 (a) (3) TO CONSULT WITH THE TOWN ATTORNEY IN ORDER TO PRESERVE THE ATTORNEY-CLIENT PRIVILEGE BETWEEN THE ATTORNEY AND THE COUNCIL, WHICH PRIVILEGE IS HEREBY ACKNOWLEDGED AND TO RECEIVE LEGAL UPDATES CONCERNING PENDING LITIGATION WITH THE JAGUAR'S LAIR BOND COMPANY AND THE ISLAND WEST END PROPERTY. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

The Council met in Closed Session for approximately 30 minutes.

COUNCILMAN BENTON MADE A MOTION TO RETURN TO OPEN SESSION AND RECONVENE THE MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Mayor Forrester advised that no action is needed as a result of the Closed Session.

Public Comments on Agenda Items Only

Neil Gilbert 1150 Sea Bourne Way – Thanked the Council for adopting the Resolution Opposing Offshore Drilling; encouraged the Council to approve joining the Mayors National Climate Action Agenda to adopt, honor and uphold the commitments to the goals of the Paris Agreement.

Old Business

Consideration of Action to Schedule a Public Hearing for August 7, 2017 for Proposed UDO Amendment for Section 6.04 and Section 7.09 Concerning Privacy Fences (Subdivisions) – Tabled by Council December 5, 2016

COUNCILMAN CORBETT MADE A MOTION TO SCHEDULE A PUBLIC HEARING FOR AUGUST 7, 2017 AT 7:00 PM CONCERNING THE PROPOSED UDO AMENDMENT FOR SECTION 6.04 AND SECTION 7.09 CONCERNING SUBDIVISIONS PRIVACY FENCES. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Discussion Concerning Joining the Mayors National Climate Action Agenda

The Council discussed the conditions, commitments and potential requirements associated with joining the Mayors National Climate Action Agenda and agreed that further research was needed.

COUNCILMAN CORBETT MADE A MOTION TO ADD THIS ITEM TO THE AUGUST 7, 2017 AGENDA FOR CONSIDERATION. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Discussion Concerning Medcalf Drive Roadway Request from Duane Lewis

Mr. Lewis addressed the Council concerning the Town accepting ownership of the Medcalf Drive Roadway for maintenance. Mr. Lewis cited memos, reports and conversations held during the time when the annexation of that area occurred. Mayor Forrester informed Mr. Lewis that the current Council members and Staff are unaware of the circumstances surrounding the annexation and advised that Staff will research to provide the Council with the history. Afterwards, Council will continue the discussions with Mr. Lewis.

Discussion Concerning the Draft Annual Report

The Council reviewed the draft Annual Report. Councilman Corbett and Mayor Pro-Tem Scott will work with Staff concerning the final revisions for re-submittal to the Council during the June 26, 2017 Meeting.

Presentations

Sunset Blvd. North Bike Lane Installation Proposal - Chad Kimes, NCDOT

Chad Kimes, NC DOT informed the Council of a proposal for the Town to again partner with NCDOT to include a 5' bike lane, per side, with the upcoming resurfacing project of Sunset Blvd. North. The total project cost is \$731,485 with the Town contributing \$289,188. The project will be undertaken in early 2018 with completion prior to Memorial Day.

COUNCILMAN CORBETT MADE A MOTION TO APPROVE THE PROJECT AND TO PARTNER WITH NCDOT AT A COST OF \$289,188 FOR BIKE LANES TO BE ADDED ON SUNSET BLVD. NORTH. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Stormwater Management Plan Presentation - Michael Norton, McGill & Associates

Michael Norton, Bill Roark and John Vilas, McGill & Associates Representatives presented the proposed Stormwater Management Plan to the Council. The project purpose was to develop a plan to repair, upgrade and modernize the existing system and to make recommendations for specific improvements. The project goals were to map the existing system, develop GIS data to incorporate into

Presentations (Cont.)

Stormwater Management Plan Presentation - Michael Norton, McGill & Associates (Cont.)

the Town's database, evaluate the system and identify deficiencies, evaluate water quality issues related to the system, develop a prioritized projects list to address the deficiencies and water quality needs, and to identify possible funding sources. The study area included 1,600 acres surveyed but excluded open water and marsh, and areas covered by development stormwater permits.

The system components and drainage areas were visually inspected and evaluated, and select problem areas within the pipe system were video inspected. Impervious areas Town wide were identified, assessed and digitized for the GIS system including roadways, structures and accessory structures, driveways, parking areas, and sidewalks. The water quality goal was to determine a means to reduce the total volume of stormwater discharged into the waterways by source control, in system treatment and end of pipe treatment.

The proposed Capital Improvements Plan (CIP) included:

- Pipe System Projects identify 21 pipe system projects, a broad range of projects from one catch basin and 30 ft. of pipe to 13 junctions and 2,640 ft. of pipe. Projects include infiltration measures such as perforated infiltration pipes and catch basin dry wells.
- Easements Projects identify 25 Mainland projects to improve drainage in flooding or ponding areas, remove obstructions and rehabilitate areas that are overgrown and inaccessible, and address standing water in ditches.
- Maintenance Program is a major component of the stormwater management program including over 3 miles of pipe, catch basins, junctions, and ditches. Many of the system components are 20 to 30 years old. The Maintenance Program will require specialized equipment and trained personnel to perform regular inspections, cleanout and minor repairs, and scheduled maintenance activities versus emergency responses, all in a managed process.

The Council will now review the material provided and schedule a future Meeting to discuss the Stormwater Management Plan and funding sources in detail.

New Business

Review upcoming Agenda Items and Identify New Agenda Items for June 26, 2017 Meeting

The Council reviewed the upcoming agenda items for the June 26, 2017 Meeting and reached a consensus to remove the Discussion of Schedule of Planning Board Meetings.

Public Comments

Leonard Lewandoski 554 Medcalf Drive – Spoke in favor of the Town assuming responsibility for Medcalf Drive.

Jim Stokes 658 King Court – Encouraged the Council to work with the other permit holders that adjoin the Town's stormwater system; questioned if the County or the State could force the permit holder to maintain their system. Staff will supply Mr. Stokes with a phone number for the County Representative.

Adjournment

COUNCILMAN CERRATO MADE A MOTION TO ADJOURN THE JUNE 20, 2017 COUNCIL MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach

Robert Forrester, Mayor

Submitted by:

Lisa Anglin, Town Clerk